



Handbook

2026-2027

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Cardiff Junior High Theatre Department

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Dear Families,

I welcome you and your child to the Cardiff Junior High Theatre Department. I am looking forward to a wonderful school year!

As your child's Theatre teacher, I am committed to creating a safe, enriching, and positive learning environment. I have many challenging, exciting shows and classroom activities planned this year. Because I would like all students to experience theatre and the collaboration of this art form, there may be times when I call on you for extra assistance. Please let me know if you want to help in any way you can. I want to work together to help your child succeed in the theatre experience.

Please reach out if you need clarification or have concerns. I plan to build up Colts Theatre Co. as a professional educational theatre program. This means your child will experience the work ethic and structure of a professional theatre while still being able to learn and make mistakes.

Any contract or form below with a missing date will be provided later for that specific production. Please email or call with any questions or concerns. You can also follow us on social media. This marks the beginning of a beautiful middle school theatre experience for you and your child.

Thank you,

Stephanie Perez

Ms. Stephanie Perez

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Company Mission and Values

Our Mission

Our mission is to create art that is empathetic and compassionate and serves as a bridge, connecting our community to cultures, languages, and worlds beyond their familiarity.

Our Values

We value the power of knowledge and the ability to learn constantly.

We value the diversity and understanding we can offer to what we do not know.

We value the opportunity and initiative to share our art with others.

District Fine Arts Mission Statement

With performance serving as a catalyst for students to realize their creative and artistic potential, Katy ISD Fine Arts offers a nurturing, supportive, and unparalleled learning environment. Innovative, visible, and accessible programs contribute to the cultural enrichment of each school and community.

Theatre Class Vs Cardiff Theatre Company

Class	Company
• Knowledge and class practice • Rehearsals in class • Present pieces in class throughout the year • Showcase Public Performance Required • OAP Performance Required (Productions Class Only) • Field Trips	• Real-life training and rehearsal structure • Rehearsals after school • Present full plays/musicals on stage for audiences • More play opportunities • Fundraisers • Anyone can audition for Fall/Spring Show • Banquet/Lock-In invitation

Theatre Classes

Classroom Rules

- RESPECT
 - Respect is given to all in our classroom. We don't have to agree to understand and show compassion.
- SAFETY
 - Everyone deserves to feel physically & emotionally safe in the classroom. Things can and will feel scary, but nothing will be dangerous.
- FUN
 - Learning can & should be fun! Remember to play and let yourself be silly. Don't let embarrassment, fear, or pride get in the way of having fun.
- PARTICIPATION
 - Be here on time & ready to work! Everyone is asked to participate and step out of their comfort zones to take risks!
- ENGAGEMENT
 - No putdowns or name-calling will be tolerated. Cheating and plagiarism are also unacceptable. We grow and achieve as a team.
- ETIQUETTE
 - Everyone should practice the best audience, rehearsal & performance etiquette. Professionalism is the role we follow.

Theatre 1

Course Description: Theatre 1 introduces students to the fundamental concepts of theatre through a combination of practical exercises and theoretical study. Students will explore various aspects of theatre production, including acting, stagecraft, and theatre history. Through hands-on activities and collaborative projects, students will develop their creativity, communication skills, and understanding of the theatrical arts.

Goals and Objectives:

- Develop Acting Skills:
 - Learn and practice the basic techniques of acting, including voice, movement, and characterization.
- Study Theatre History
 - Explore the evolution of theatre from ancient times to the present day, focusing on key movements, playwrights, and plays.
- Enhance Collaboration
 - Work collaboratively with peers on scenes, projects, and performances to develop teamwork and interpersonal skills.
- Build Confidence
 - Gain confidence in public speaking, performing, and expressing oneself creatively in front of an audience.
- Appreciate Theatre as an Art Form
 - Develop an appreciation for theatre's artistry and cultural significance through viewing performances and analyzing dramatic works.

Supplies Needed

- Folder
- Notebook
- Clorox wipes, tissue box, or hand soap

Finals

Fall Musical Exam: As part of our Performing Arts curriculum, we will be watching the 2020 Broadway filmed performance of Hamilton for our theatre exam. This award-winning musical tells the story of Alexander Hamilton, one of America's Founding Fathers, through a creative mix of hip-hop, R&B, and traditional musical styles. The film presents themes such as perseverance, leadership, and the founding of the United States in an engaging and educational way.

- Hamilton is rated PG-13 for language and mature themes.
- For this classroom viewing, we will skip the section involving Maria Reynolds to ensure the content remains appropriate for middle school students.
- If you decide not to let your child participate they will do an alternative exam outside the room.

Spring End of the Year Showcase: Students will present the incredible work they have developed throughout the year. This is a free event for parents, family and friends to attend.

Important Information:

- Attendance is required as this is the students' final grade for the semester.
- The students will have to stay after school 2 different times for tech rehearsal and performance
- Students must stay for the entire event
- If your child cannot attend the performance for any reason, please notify me as soon as possible so alternative arrangements can be made.

Theatre 2/3

Course Description: Theatre 2 builds upon the foundational skills learned in Theatre 1. Students will further explore various aspects of theatre, including acting techniques, stagecraft, and script analysis. Emphasis will be placed on stagecraft and design, developing collaboration and creativity in a supportive environment.

Goals and Objectives:

- Understand and apply basic principles of stagecraft
 - By the end of the semester, students will be able to apply stagecraft principles practically in a collaborative setting, contributing effectively to the production process.
- Develop advanced technical theatre skills
 - Through hands-on projects and assignments, students will gain proficiency in using stagecraft tools and equipment safely and effectively.
- Enhance Collaboration
 - By setting achievable performance goals and milestones, students will develop a sense of accomplishment and pride in their progress throughout the semester. Students will explore different aspects of theatre production to discover and cultivate confidence in various creative roles.
- Build Confidence
 - Students will develop effective communication skills, including active listening and clear expression of ideas, to facilitate collaborative efforts in group projects and rehearsals.
- Analyze and interpret scripts with deeper insight
 - Students will analyze scripts to identify themes, character motivations, and dramatic elements, deepening their understanding of storytelling in theatre.

Supplies Needed

- Folder with pockets
- Notebook
- Clorox wipes, tissue box, hand soap, GermX

Finals

Fall Musical Exam: As part of our Performing Arts curriculum, our class will be watching The Phantom of the Opera musical film for our Theatre exam. This celebrated Andrew Lloyd Webber production brings Gaston Leroux's classic story to life through powerful music,

dramatic staging, and visually stunning storytelling. The film explores themes such as identity, obsession, compassion, and the artistic world of the Paris Opera House.

Please note:

- *The Phantom of the Opera* is rated PG-13 for thematic elements, mild violence, and brief suggestive material.
- For this classroom viewing, we will skip or mute any content that may not be suitable for middle school students to ensure the film remains appropriate.
- If you choose not to allow your child to participate, they will complete an alternative exam in another supervised setting.

Spring End of the Year Showcase: Students will present the incredible work they have developed throughout the year. This is a free event for parents, family and friends to attend.

Important Information:

- Attendance is required as this is the students' final grade for the semester.
- The students will have to stay after school 2 different times for tech rehearsal and performance
- Students must stay for the entire event
- If your child cannot attend the performance for any reason, please notify me as soon as possible so alternative arrangements can be made.

Productions

Course Description: This course introduces students to the fundamental aspects of theatre production, emphasizing acting techniques, stagecraft, and teamwork. Students will explore various roles in a production, from auditions to performances, gaining practical skills in professional theatre and other professions.

Goals and Objectives:

- **Develop advanced acting techniques and skills**
 - Demonstrate Character analysis through the application of a variety of acting techniques and script analysis.
- **Develop advanced theatre skills in Technical Design**
 - Understand the stages of a theatrical production from auditions and rehearsals to performance. Appreciate the importance of theatre in expressing ideas and emotions.
- **Enhance Collaboration and ensemble skills**
 - Through group projects and ensemble-based activities, students will learn the importance of teamwork, communication, and mutual support in creating cohesive and effective theatrical performances and gain an appreciation for teamwork and collaboration in theatre.
- **Build Confidence**
 - Gain confidence in public speaking, performing, and expressing oneself creatively in front of an audience. To be able to defend and articulate one's thoughts to others.
- **Prepare for advanced theatre and other professions**
 - Building a comprehensive portfolio by acquiring hands-on experience and refining student's abilities through practical application and learning. Focusing on hard and soft skills, demonstrating technical proficiency, and highlighting the ability to collaborate, innovate, and problem-solve effectively.

Supplies Needed

- Folder with pockets
- Notebook
- Clorox wipes, tissue box, hand soap, GermX

Requirements for Production Students

- They must be part of OAP (As cast, crew, or alternate)
- They have to participate in 3 out of the 5 shows we produce a year

- Fall Show
- Spring Show
- OAP (Required)
- TH1 Showcase
- TH2/Pro Showcase (Required)

Finals

Fall Musical Exam: As part of our Performing Arts curriculum, our class will be watching the musical **Come From Away** for our Theatre exam. This Tony Award-winning musical tells the true story of the small town of Gander, Newfoundland, and the extraordinary kindness shown to nearly 7,000 airline passengers who were unexpectedly stranded there following the events of September 11, 2001. Through uplifting music, dynamic storytelling, and an ensemble cast, the musical explores themes of compassion, resilience, community, empathy, and the power of human connection.

Please note:

- *Come From Away* is recommended for general audiences but contains discussions of the September 11, 2001 terrorist attacks, moments of emotional intensity, and some mild language as part of the historical context.
- For this classroom viewing, we will skip or mute any content that may not be suitable for middle school students to ensure the musical remains appropriate.
- If you choose not to allow your child to participate, they will complete an alternative exam in another supervised setting.

Spring End of the Year Showcase: Students will present the incredible work they have developed throughout the year. This is a free event for parents, family and friends to attend.

Important Information:

- Attendance is required as this is the students' final grade for the semester.
- The students will have to stay after school 2 different times for tech rehearsal and performance
- Students must stay for the entire event
- If your child cannot attend the performance for any reason, please notify me as soon as possible so alternative arrangements can be made.

Class Audition

Each spring semester, the Theatre Productions group is selected from auditions/interviews. Students will be informed of auditions early in the spring semester. There will not be make-up auditions for Theatre Production auditions unless it is planned far in advance. In addition to the audition, selections will be made based on attendance, academic performance, dedication, and teacher recommendation. Company members not in a theatre class may also audition as long as they were in 3 productions that year. OAP cast and crew members will be selected from this group and if spots are still available then will be selected from theatre 2/3 and theatre 1 students.

Company/ Production Fee

There is a Show Fee that all cast and crew members must pay to be in the specific production. Each production has its own Show Fee. This fee helps cover the students' meals and show shirts. The company does not make a profit on the Show Fee. Fees are non-refundable once paid. **If a student is removed from the production whether for grades, behavior, rehearsal absences, or personal reasons the fee cannot be returned.**

Please reach out if there are any issues or difficulties in paying the fee.

Fee Type	Amount	Included
Production	\$35	• Show Shirt • Cast & Crew Poster • Food for Tech Saturday Rehearsal • Food for both Performances

Production Company Eligibility

Any student attending Cardiff Junior High is eligible to become a company member. The company follows the “**No Pass/No Play**” UIL Rule. It is each student’s responsibility to maintain passing grades. The report card before the production will be the determining grade. If a progress report falls before opening night it can save a student from a failing report card grade if they are passing in the progress report. However, once a student becomes ineligible their current role is assessed and possibly exchanged with an understudy. If the student passes the saving progress report, it is up to the director whether to allow them recuperate their role. Fees acquired at the start of each production are **not** refundable.

Students are also required to maintain good behaviour both during rehearsals and the school day. If a student receives OSS or OAC they are automatically removed from the production and may no longer participate in any theatre company events until after the completion of their suspension period. If a student receives ISS or detention the student must meet with the director to determine eligibility. Due to the extensive situations in which ISS can be placed eligibility will be individually assessed.

District Eligibility

The State of Texas has the Eligibility Law, which states, “No Pass/No Play.” All students involved in extracurricular and co-curricular activities must have a passing grade of 70 for all subjects to participate in competitions and contests. A failing grade in any class on Report Cards will deny you the privilege of performing with the theatre group. If a Progress Report comes out before a performance/event and the grade is passed, eligibility is returned. However, depending on the time between reports and the performance, the student may still be removed. Your grades have a direct influence on every other student in the play. This problem can devastate our hard work individually and as a production team. The teamwork needed for a successful performance is based on the responsibility of each student to pass their classes.

Company Behavior Policy

To create a safe environment, we enforce a structure to prevent untoward scenarios. When poor behavior is identified, sanctions will be implemented. The following actions will be taken depending on the severity of the incident.

1st Warning: The theatre director will discuss the situation with the student(s) one-on-one. A call home or in person discussion with the guardian during pick up will be made.

2nd Warning: The theatre director will discuss the situation with the student(s). The situation will be handed over to the APs. A call home or in person discussion with the guardian during pick up will be made.

Show Removal: If the negative behavior continues, the student(s) will be removed from the cast or crew position they hold.

NOTE: The following behavior is not acceptable but not limited to:

- Threats of physical harm or actual physical harm to students, teachers, parents, or volunteers
- Behavior or language (verbal or written) that may cause anyone to feel offended, afraid, threatened, and/or abused
- Insulting or degrading language
- Threats, verbal abuse, shouting, obscene/derogatory remarks and rudeness
- Racist, sexist, homophobic, transphobic, disablist comments, or other harassment based on personal characteristics
- Name-calling and any form of bullying (including cyberbullying and the use of email, text, and video/sound recordings to facilitate bullying)
- Sharing of any inappropriate images online or via electronic devices
- Not being in the approved areas of the school

Students should report personal issues or concerns about their peers to the Theatre Director.

Auditions

Audition Process

All performances are cast by audition. Auditions will be closed to the public; only students auditioning may be allowed in the space. The students will be asked to add character, physicality, and efficient use of space in their audition. Students will be cast as the director sees fit, allowing all students to audition for many roles for growth in performance. The director's primary concern is the student's creative and theatrical growth. Two audition dates will be available, and the student may choose one from the two dates.

Audition Feedback

- At the end of each audition day students can stay after to hear feedback and notes from the director about their audition

Casting Rules

24-hour no-contact period

- I understand emotions are high; However, once the cast & crew list is posted, the Director will not respond to questions about casting or auditions until 24 hours later.
- These 24 hours allow all to breathe and not make rash choices with actions or words.
- After the 24-hour grace period, you may schedule a one-on-one meeting with the director about YOUR or YOUR child's audition. Discussions about someone else's audition will not be allowed.

Negative Casting Comments Consequences

- Saying, Posting, or sharing negative comments about the cast list will not be tolerated.
 - Comments may include but are not limited to
 - Race
 - Religion
 - Ethnicity
 - Sexual Orientation
 - Audition Performance

Crew Roles

Interviews will be conducted before auditions. If you would like to interview and audition, you can. Students should fill out the crew interest form. Crew heads are given more significant roles and responsibilities during production. Crew heads may be assigned before the audition date, so if you want to audition, you may not be able to apply for a crew head position. These students must excel in grades, behavior, and work ethic. Below are crew position descriptions.

- **Stage Manager**

- The Stage Manager works with the Director in rehearsal, recording the blocking and seeing that cast members stay on script, have necessary props, and follow the staging. All notes are maintained in a prompt book containing all cues, technical notes, blocking, and other information pertinent to the show. During the show, the Stage Manager essentially takes control, calling the cues for all transitions and communicating with the director, actors, and backstage crew.

- **Costume Head**

- Designs overall costume and makeup concepts for the production. Pulls and looks for needed costumes and Makeup. Organizes the distribution of costume pieces and the return of costume pieces from the actors. Ensures that all costume pieces are accounted for and in good working order at the end of each rehearsal and show. Organizes any required quick changes. Oversees all makeup and hair applications.

- **Costume Crew**

- Assists the Costume Designer with all aspects of costuming the show. This may involve cleaning and organizing in the costume storage area, assisting with moving costumes in and out of the storage area for each show, assisting with the distribution of costume pieces and return of costume pieces from the actors, ensuring that all costume pieces are accounted for and in good working order at the end of each rehearsal and show, assisting actors with any required quick changes either on or near the stage and any other costume-related needs of the show.
- Assists with all aspects of makeup and hair for the show. Duties may include applying makeup, styling hair, keeping the makeup area and application tools clean and in good working order, assisting with any make-up and/or hair/wig changes during the show, and any other make-up-related needs of the show.

- **Publicity Crew**

- Works with the Director to design, make, copy, distribute, and post all advertisement materials for the show, including programs, posters, flyers, shirts, etc. Takes photos throughout the production. Advertises on the company's social media pages. The House Manager will be selected from within the crew.
- **Scenic Head**
 - Under the director's direction, assist in building and assembling all scenic elements of the set. Also, be in charge of the run crew for the show's performances and help organize all scenic changes.
 - **Scenic Crew**
 - Under the direction of the Director and Scenic Head, assist in building and assembling all scenic elements of the set. This includes building and moving pieces, organizing everything backstage, and modifying pieces to meet the show's needs.
- **Lighting Head**
 - After reading the play and meeting with the Director, design a lighting plot for the show to provide all necessary lighting, including general area lighting and any special lighting effects. Once the design is approved, work with the Director and lighting crew to hang and focus lights for the show. Designs look for each scene and record cues on the board for the show. May also be the Light Board Operator for the show.
 - The Light Board Operator operates the light board during all performances. Performs daily light checks at the beginning of all technical rehearsals and performance call times to ensure that all lighting equipment works properly. May participate in hanging and focusing lights for the show.
- **Sound Head**
 - After reading the play and meeting with the Director, prepare all necessary sounds (music, sound effects, background, etc.) for the show, including any required pre-show, intermission, or post-show music. Once approved, prepare all sounds for the sound crew and assist with setting levels and timing for cues. May also be the Sound Board Operator.
 - Responsible for operating the sound board during all performances. This includes all microphones, phones, computers, etc., required to provide sound for the show. Performs daily sound checks at the beginning of all technical rehearsals and performance call times to ensure that all sound equipment operates properly.

- **Props Head**
 - Build, make, or acquire any needed props for the production. During performances, the Prop Master is in charge of the prop table(s), ensuring that all props are accounted for and in working order. The prop master must check all props at the beginning of call time and after every performance.
 - **Property Crew**
 - Assists Prop Master with all props during all performances and rehearsals. Helps address prop problems during a performance and organize the prop table(s). May assist Run Crew with scene shifts, etc.
- **Run Crew**
 - Is responsible for the safety of the backstage area during all performances. Cleans all areas at the start of call time and is responsible for all set changes during a performance or rehearsal. Returns set to the “pre-show” setting after every performance. Will always be selected from the set/props crew first.
- **House Manager**
 - Is responsible for everything in front of the stage. Make sure that the house is ready before any audience members arrive. Organizes the ushers to pass out programs, collect tickets, and advertise concessions/show baskets; generally responsible for a pleasant audience experience before, during, and after the show.
 - **Usher**
 - Report to the house manager at the beginning of the call. Assist with passing out programs, collecting tickets, and advertising concessions. Following every performance, work with the house manager to pick up trash, recyclables, and any programs left behind that can be reused at future performances.

Rehearsal Contract

Rehearsal time, both during class and after school, is extremely valuable. The director has high expectations of performance levels and requires that every rehearsal minute be utilized to its fullest. Only through quality rehearsal time in class and after school can quality performance be achieved.

Theatre Guidelines – Rehearsals on stage and in class:

1. Come prepared to rehearse. Bring your script and a pencil daily, and do not lose your script.
2. Stay on task. Pay attention to what is going on backstage and on stage.
3. There are no critics here! We are all learning together, so be respectful of each other. While others are performing, please be supportive and courteous.
4. Only touch YOUR props and costumes. If you have yet to be assigned to move set pieces for a scene change, do not move set pieces or props placed in specific areas.
5. There is no food or drink on stage, only bottled water. Clean up your mess! If you have bottled water on stage, throw it away.
6. Everyone's job is to help strike the set after rehearsal. We can leave only when everything is put back in its place.
7. Always being where you are supposed to be and working on assignments for the show.
8. Always be working on improving your performance and job. After every rehearsal, the director will give you notes. You must pay attention because notes make you a better actor or technician.
9. Tech Crew should wear appropriate clothes for rehearsal especially when working with tools. (No lanyards, loose clothes, open toed shoes, dangly jewelry, etc.)

Conduct Expectations:

1. Practice Respect – Respect your fellow actors and technicians.
2. Act responsibly – Be positive! Positive attitudes will take us far!
3. Work Hard – Constantly try. Don't stop after one mistake.
4. Stay Safe – Follow the classroom rules and theatre procedures.

Rehearsal Conflict Form

Performance: _____ Date: _____

Student Name: _____

At this time, please note in the space provided any conflicts with the proposed rehearsal schedule (sports practice, dance lessons, sectionals, etc.).

****As noted on the rehearsal schedule, the run crew is required to attend the noted rehearsals/performances. Run crew should wear ALL BLACK on the day on the days of the production.**

Rehearsal Date	Time	Student leaving early or arriving late? What time?

☐ NO CONFLICTS: Please check the box

I understand the importance of my child's presence at theatre rehearsals. I have reviewed the attached rehearsal calendar and have noted proposed conflicts.

Student and Parent Signatures (Please check the boxes when complete.)

- ☐ We understand that the student must have a passing grade to be eligible for this production. The student must maintain this standard throughout tech week and performances. If a student is not academically eligible, we understand and accept that they will be removed from the crew so they can devote more time to academics, and their fee will not be reimbursed.
- ☐ We understand that cast/crew members who miss required meetings or call times may be removed from the production and their fee will not be reimbursed. A total of 4 unexcused absences are allowed. School related absences are excused.
- ☐ We understand that participating in the play's performance is a significant commitment from _____.
- ☐ We understand that there may be times when students use power tools. The student is willing to receive all training. We understand that using tools is optional for crew membership and that students can opt out of using equipment if they are uncomfortable and/or not trained.
- ☐ We understand that Strike (i.e., clean-up) is on _____ until _____ pm. All performance crews, preparation crews, and actors must attend unless a pre-arranged conflict is noted below.

We have read and made a copy/ marked for our records the calendar on the next sheet.

Student Signature

Date

Parent Signature

Date

Rehearsals

Rehearsals are a vital part of the production process. Practice makes perfect, and rehearsals are how we practice. We can only produce a quality show with quality rehearsals. That said, it is easy to understand why rehearsal expectations are incredibly high. After each show's casting, a "Rehearsal Contract" will be reviewed with students and sent home for parents to sign and return.

Rehearsal Attendance Policy

Rehearsal attendance is mandatory; good attendance is essential for the group's success. Absences should be limited to reasons of illness or emergency. Students will have **4 unexcused absences**. Attendance during Tech Week and Performances are required. Participation during **Strike** (Organizing props and costumes, clearing set pieces after the last performance) is required unless otherwise arranged or communicated with the Theatre Director. Please meet these requirements to ensure future opportunities are met.

If you are involved in another extracurricular activity, notify the director of all possible conflicts. Communicate with both the theatre director and extracurricular activities teacher about scheduling. The athletics department and I are really good at working out practice and rehearsal schedules.

Please remember that no matter the role in a production, every student is a valuable part of the process and will only be noticed if they are present. Please let the director know of absences as soon as possible.

Excused Absences

- Sports
- Other Clubs
- Tutorials
- Detention
- School related events
- Absent from the school day

Rehearsal Attire

School-appropriate attire is still required. Be sure to bring additional clothing for proper movement if needed. Please see that closed-toe shoes are worn to every rehearsal for safety reasons.

Cell Phones And Electronic Devices Policy

Cell Phones are NOT permitted on the stage and are prohibited during all performance dates. Students may use their phones during breaks. We can not be responsible for any lost or stolen items at rehearsal. Phones will be taken up during the start of performances and returned as a form of “check-out” when students are done cleaning and dismissed.

Parent Pick-Up

Each student is responsible for having a ride to pick them up immediately after rehearsal ends. No student is allowed to stay on the school grounds after rehearsal finishes. If there are **(3) consistent late pick-ups of 10 minutes or more**, the student may risk **losing their role** and/or **responsibilities in the production**. Please reach out if there are any conflicts.

Performance Departure

After the performance ends, students will be given 10 minutes to see family and friends and enjoy pictures. Then, they will return to the classroom to change out of costumes and remove make-up. Technicians must shut down equipment and start storing it in its designated area. The classroom and restrooms must also be cleaned of all trash, food, etc., and set up for the next school day before anyone leaves. After clearing their area, students will check out with a director. Students may only go once a director has dismissed them.

Again, please remember that no matter the role in a production, every student is a valuable part of the process and will only be noticed if they are present. Please let the director know of absences as soon as possible.

Strike

Once a show's final performance is completed, what comes next? It's time to tear down the set, clean the stage and storage area from top to bottom, and return the space to its regular, unadorned, clean, and tidy state. This process is called Strike, and it is an important part of the theatrical process. In professional theatre, strike is handled only by specific crew members, but in school, everyone (Actors, Crew, and Heads) is required to help!

Strike usually occurs on the last night of the performance. Since the entire cast and crew help to make the show, it's only proper that they work together to finish the process through the strike. Parents are welcome to join and lend a hand.

Event Attire

The Colts Theatre Co. takes great pride in projecting professional, uniformed appearances at all theater events.

Field Trips

We represent Cardiff Junior High and the Colts Theatre Co. during theatre field trips. Please dress appropriately and professionally for a theatre event or field trip: no ripped jeans, crop tops, Crocs, slides, or inappropriate graphic tees. A specific dress code may be implemented for specific field trips.

UIL One-Act Play

Students are to wear comfortable, presentable clothing during the day of the UIL One-Act Play Competition. This includes our show shirt and dark pants (leggings are acceptable). Students will also be asked to bring a “dressy” change of clothing for the awards ceremony following the competition. More information will follow closer to the competition date.

Banquet

At the end of each year there will be a company banquet open to any who participated in the production season. This is a semi-formal event so a dress code is enforced.

2026 - 2027 Theatre Calendar of Important Dates

August			
Date	Event	Place	Time
21	Theatre Company Information Meeting	Cafeteria	6 PM - 8 PM
25	Crew Interviews	Room 1125	4:15 PM - 6 PM
27 - 28	Fall Auditions	Cafeteria	4:15 PM - 6 PM

October			
Date	Event	Place	Time
30	Camp Fire Movie Night	Cafeteria	

November			
Date	Event	Place	Time
13	Fall Show Opening Night	Cafeteria	7 PM
14	Fall Show Matinee & Evening Performances		2 PM & 7 PM

December			
Date	Event	Place	Time
12	Jr Thespians	Seven Lakes HS	All Day

January			
Date	Event	Place	Time
1	OAP Interviews	Room 1125	4:15 PM - 6:00 PM
3 - 4	OAP Auditions	Cafeteria	4:15 PM - 6:00 PM

March			
Date	Event	Place	Time

20	OAP Festival	Seven Lakes HS	All Day
25	OAP Home Performance	Cafeteria	7 PM

April			
Date	Event	Place	Time
19	Theatre 2 & Productions Rehearsal	Cafeteria	4:15 PM - 6:00 PM
23	Theatre 2 & Productions Showcase		4:15 PM - 6:00 PM
27	Theatre 1 Showcase Rehearsal		6 PM - 8:00 PM
30	Theatre 1 Showcase		6 PM - 8:00 PM

May			
Date	Event	Place	Time
3	Company Banquet Meeting	Cafeteria	4 - 4:30
15	Theatre Banquet/ Lock-in		6 PM - 10:00 PM

Specific dates for rehearsals will be on the Rehearsal Calendar for each production. Dates are subject to change. All Calendar updates will be made on the website calendar.

RELEASE AND AUTHORIZATION TO PHOTOGRAPH

I hereby grant the undersigned photographer ("Photographer") the irrevocable right and permission, throughout the world, in connection with the photographs taken of me, or in which I may be included with others, the following: (a) the right to use and reuse, in any manner at all said photographs, in whole or in part, modified or altered, either by themselves or in conjunction with other photographs, any medium or form of distribution, and for any purposes whatsoever, including, without limitation, all promotional and advertising uses, and other trade purposes, as well as using my name in connection in addition to that, if he so desires; and (b) the right to copyright said photographs in his name or in any other name that he may select. I waive the right to inspect or approve any use thereof. At this moment, I forever release and discharge Photographer from any claims, actions, and demands arising out of or in connection with the use of said photographs, including, without limitation, any claims for invasion of privacy and libel. This release shall benefit the assigns, licensees, and legal representatives of the Photographer, as well as the party(ies) for whom he took said photographs.

☐ I do not want my child's name to be included in the photos.

Photographer:

Date: _____

(Signature of parent/guardian)

(Signature of Student)

(Print name of parent/guardian)

(Print name of Student)

Please sign and return to your child's Theatre Arts teacher.

I have reviewed a copy of the Cardiff Colts Theatre Co. Handbook. My student and I have discussed it and understand its policies and guidelines.

Parent Signature

Date

Student Signature

Date

Student Name Printed

Class Period